

40th Annual Holiday Printmakers' Sale and Exhibition Dec. 5 & 6, 2024

to benefit the Printmaking Area & Students, Center for the Visual Arts, Illinois State University

This year's print sale and exhibition will be held in the **Intaglio Studio, CVA Room 123** on Friday, December 6, 2024, from 8:00 a.m. until 5:00 p.m. with a preview open to the public on Thursday, December 5th from 5:00 to 7:00 p.m. We encourage all Illinois State University Printmaking students, faculty, and staff to participate in the exhibition and sale. Alumni are also welcome to participate.

Turn in your prints EARLY for this event!

Artwork will be accepted for the sale in CVA 129A on Monday, Dec. 2nd, Tuesday, Dec. 3rd, and Wednesday, Dec. 4th from 9:00 a.m. to 5:00 p.m. The Artist's Agreement form must be completed and submitted with your artwork in order for it to be accepted and placed on display. Please fill in your name, address, and zip code on the Artist's Agreement form. **Please use a secure mailing address--any money you earn through the sale will be issued to you in the form of a check from the University, mailed during winter break.** Twenty percent (20%) of all sales will be used to support the Illinois State University Printmaking Program. This donation will be deducted from the prices listed on the Artist's Agreement form.

All prints must be archival quality. Each item should be marked clearly with the artist's name, title, price, and corresponding number from the list on the consignment form. Price tags must be securely attached—any price confusion resulting from price tags that have fallen off will be the responsibility of the artist. Wrapping prints in acetate, clear cellophane, or shrink-wrap is not required, but is the best assurance that they will not suffer from handling by the public. Framed works are accepted for the sale; however, framing is not necessary. When preparing and dropping off artwork please respect the printmaking classes in session on Monday, Tuesday, and Wednesday. Preparation of finished prints and paperwork should be accomplished outside of classes.

The print sale needs volunteers to function, and patrons often like to meet participating artists. Thus, volunteering can be a way to network for future opportunities. Unsold work may be picked up at the close of the sale **Friday, Dec. 6th at 5:00 p.m. or Monday, Dec. 9th and Tuesday, Dec. 10th from 9:00 a.m. to 5:00 p.m. in CVA 129.** Please make an appointment if another time is necessary (309-438-7530 or normalitionsworkshop@ilstu.edu). Unsold work not picked up by Thursday, Dec. 12th without other contact for a later appointment will be disposed of at the discretion of the printmaking area--such as selling unclaimed works in future years with 100% of the price going to support the printmaking program.

Reasonable care will be given in the handling of the work during the sale. However, the printmaking area does not provide insurance against nor assume responsibility for loss or damage to submitted work. By participating in this sale and exhibition, the artist accepts the terms of the Artist's Agreement.

Participant's Check List:

1. Price all items and attach tags to work. (Optional: wrap each item in acetate, clear cellophane, or shrink-wrap to protect prints from handling.)
2. Fill out the Artist's Agreement consignment form, listing **each item on a separate line**. Multiple works of the same title **must** include impression numbers and designate each print on a separate line. **PLEASE INCLUDE THE PRINT'S NUMBER FROM THE CONSIGNMENT FORM ON THE TAG ATTACHED TO THE ACTUAL WORK FOR EASIER IDENTIFICATION.**
3. Fill out name and address information section to receive payment from sales—checks should be sent out during winter break. Please keep this in mind when filling out the form.
4. Submit artwork: **CVA room 129A (Normal Editions) on Monday, Dec. 2nd, Tuesday, Dec.3rd, or Wednesday, Dec. 4th from 9:00 a.m. to 5:00 p.m.**
5. Attend Print Sale & Exhibition and volunteer some time on Thursday, Friday, or both days.
6. Pick-up unsold artwork: **Friday, December 6th at 5:00 p.m. or Monday, December 9th and Tuesday, December 10th from 9:00 a.m. to 5:00 p.m. in CVA Room 129.**